



LOS ANGELES UNIFIED SCHOOL DISTRICT POLICY BULLETIN

TITLE: Graduation Requirements for the Classes of 2020-2025

NUMBER: BUL-079501.1

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ROUTING

Local District Superintendents
Administrators of Instruction
Community of Schools
Administrators
Directors
Administrators of Operations
Counseling Coordinators
Secondary Principals
Secondary Assistant Principals
Counselors

DATE: March 14, 2022

POLICY: This bulletin replaces BUL-076308, *Graduation Requirements for the Class of 2020-2023*, dated October 7, 2019. This bulletin outlines the graduation requirements for the classes of 2020-2025 and how they are aligned with the California State University (CSU) “a-g” minimum admission requirements.

This bulletin defines grade-level promotion requirements, a passing grade in “a-g” courses, the graduation requirements for English Learners and students with disabilities, and the eligibility for exemption from local graduation requirements.

MAJOR CHANGES:

The following are changes in this bulletin:

- Waiver of local graduation requirements for Service Learning and Career Pathway for the Class of 2020: The Los Angeles Board of Education on May 19, 2020, approved a waiver to the District’s Career Pathway and Service- Learning graduation requirements for the Class of 2020 recognizing the impact of the COVID-19 crisis and stay at home orders.
- A *Checklist on Evaluating Non-Affiliated Organizations/Institutions for Accreditation* is provided to assist administrators and counselors verify courses and credits received from an out of District school/institution when applying towards Los Angeles Unified’s (L.A. Unified’s) graduation requirements.
- Guidance is provided regarding early graduates. Only under unique circumstances can a student graduate early. The student’s parents/guardians/educational rights holders must meet with the school administration and the school counselor to plan in accordance with L.A. Unified’s policies and procedures.
- Physical Education information has been updated to include information on the 2-year exemption.
- Includes information regarding waivers for students with disabilities found in BUL 6257.1- *High School “A-G” Graduation Requirements and Students with Disabilities*.
- Includes information on Section 51225 of Assembly Bill 104, which on July 1, 2021 established an interim graduation exemption process, applicable only to eligible pupils.
- The senior ELD course exemption is no longer available.



GUIDELINES: I. BACKGROUND

On June 14, 2005, the Board of Education approved the resolution to “Create Educational Equity in Los Angeles through the Implementation of the a-g Course Sequence as Part of the High School Graduation Requirements.”

On May 23, 2012, the Board of Education approved a resolution to strengthen the “a-g” measure to require all students to complete an “a-g” college-prep curriculum in order to graduate.

On June 9, 2015, the Board of Education approved a resolution “To Recommit to a-g for All.” For the classes of 2016 and beyond, L.A. Unified graduation requirements include completion of the minimum CSU “a-g” course requirements. In addition to the “a-g” course sequence, students must complete California Department of Education (CDE) and requirements set forth by L.A. Unified Board of Education. The L.A. Unified “a-g” and the additional CDE and L.A. Unified course requirements require a passing grade of “D” or better for graduation eligibility.

II. GRADUATION ELIGIBILITY

To receive a high school diploma in L.A. Unified, students must earn 210 credits and a grade of “D” or better in all courses that satisfy the following:

- Minimum CSU “a-g” course sequence
- CDE graduation requirements
- Additional L.A. Unified graduation requirements

The table below summarizes the minimum “a-g” subject requirements, CDE and additional L.A. Unified requirements for graduation eligibility. More detailed tables for each subject area requirement follow.

	Subject	Years	Comments
“A – G” Requirements	A – History/Social Science	2 years	No Validation
	B – English	4 years	No Validation
	C – Math	3 years	Validation*
	D – Lab Science	2 years	Validation* (CSU: Chemistry or Chemistry in the Earth System only)
	E – Language Other than English	2 years	Validation*
	F – Visual & Performing Arts	1 year	No Validation
	G – College Prep Elective	1 year	No Validation

**Please refer to Section III Validation for more information.*



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	Subject	Years	Comments
CDE – CA State Requirements	History/Social Science	3 years	World History, US History, Principles of American Democracy/Government, Economics
	English	3 years	
	Mathematics	2 years	2 years required in HS + Algebra requirement
	Science	2 years	Biological and Physical
	VPA or LOTE or CTE	1 year	
	Physical Education	2 years	

	Subject	Years	Comments
L.A. UNIFIED Additional Requirements	Health Course	5	
	Service-Learning Requirement		
	Career Pathway Selection		
	TOTAL CREDITS REQUIRED	210	

Waiver of Local Graduation Requirements for Service Learning and Career Pathway for the Class of 2020

The Los Angeles Board of Education, on May 19, 2020, approved a waiver to the District’s Career Pathway and Service Learning graduation requirements for the Class of 2020, recognizing the impact of the COVID-19 crisis and stay at home orders.

Assembly Bill 104: Graduation Requirements Exemption for Eligible Students for the Classes of 2021 and 2022

Education Code section 51225 was enacted on July 1, 2021, as part of Assembly Bill 104. This law exempts all pupils who were enrolled in the pupil's third or fourth year of high school during the 2020-2021 school year and who are not on track to graduate in four years from L.A. Unified local graduation requirements. L.A. Unified will provide an eligible pupil who was enrolled in the pupil's third or fourth year of high school during the 2020-2021 school year, and who is not on track to graduate in the 2020-2021 or 2021-2022 school years, the following:

- Exemption from the L.A. Unified local graduation requirements, which are in addition to the California Department of Education minimum specified graduation requirements
- Completion of the coursework through a fifth year of instruction
- Credit recovery
- Other opportunity to complete the required coursework



Parents and eligible students should be provided with this information so they can consider options. Students who are eligible for this exemption but wish to complete local graduation requirements may do so. Contact your Local District Counseling Coordinator for guidance on the identification of eligible students, supports, and proper documentation guidelines.

L.A. Unified Subject Area Graduation Requirements:

- A. History/Social Science
3 years required.

Table 1 – Recommended Course Sequence to Meet the Requirement for History/Social Science (Also Includes Honors)

9 th Grade	10 th Grade	11 th Grade	12 th Grade
	<p>WHG:Mod Wld AB 370127/28</p> <p>or</p> <p>AP Wld Hist AB 370133/34</p>	<p>US Hist 20th AB 370129/30</p> <p>or</p> <p>AP US Hist AB 370111/12</p>	<p>Prin Am Democracy 370603</p> <p>or</p> <p>AP Govt & Pol 37060</p> <p>and</p> <p>Economics 370905</p> <p>or</p> <p>AP Micro Economics 370906</p> <p>or</p> <p>AP Macro Economics 370907</p>

The CDE requires three years of social science to include World History, U.S. History, Principles of American Democracy, and Economics.

Principles of American Democracy and Economics are not necessary to meet the “a” requirement, but may satisfy the “g” requirement.



B. English
Four years required.

**Table 2 – Required Course Sequence to Meet the Requirement for English
(Also Includes Honors)**

9th Grade	10th Grade	11th Grade	12th Grade
English 9AB 230107/08	English 10AB 230109/10	American Lit 230111 or Cont. Comp 230201 or Auth. Comp. AB 230115/16 or AP English Lang AB 230125/26 or AP English Lit AB 230117/18	Expos. Comp. 230206 or Adv. Comp 230207 and Grade 12 “b” subject area ELA Literature Elective or AP English Lang AB 230125/26 or AP English Lit AB 230117/18 or ERWC AB 230231/32

Students must be scheduled in English courses during each semester they are enrolled.

The University of California Office of the President (UCOP) categorizes the following courses as English Language Development courses:

- Academic English Language Development (ELD) 3
- Academic ELD 4
- Literacy and Language (L&L)
- Advanced ELD

A maximum of two semesters (10 credits) may be used to satisfy the “b” subject area requirement if a grade level English course is failed. Please refer to MEM-6909.3, *Placement, Scheduling and Staffing for English Learners in High School for 2020-2021* dated November 23, 2020.



Class of 2020-2025: Courses that may be Used for Substitution

- Substitution applies to unsuccessful grade level courses taken in grades 9-12
- Maximum substitution of two semesters (10 credits)

Academic ELD 3

Academic ELD 4

Literacy and Language

Advanced ELD

C. Mathematics

Three years required.

L.A. Unified policy requires students to be enrolled in mathematics courses at least in grades 9 through 11. Grade 12 enrollment is strongly recommended. L.A. Unified follows a pathway of courses defined in the CA Mathematics Framework, refer to REF Guide 069702.1, *High School Mathematics Placement and Pathways*, for more information on courses, pathway options, and guidelines regarding student placement in mathematics courses. For options with recommended course sequences to meet the requirement for mathematics refer to Attachment C, of REF- 069702.1. All course sequences listed in REF- 069702.1, include CC Geometry AB either immediately following CC Algebra 1 or taken concurrently with it.

Table 3 – Recommended Course Sequence to Meet the Requirement for Mathematics
(Also includes Honors)

9 th Grade	10 th Grade	11 th Grade	12 th Grade
CC Algebra 1 (Yearlong) 310341/42 or Financial Algebra 1AB 310233/34 or CC Geometry AB 310423/24 or CC Algebra 2AB 310343/44	CC Geometry AB 310423/24 or CC Algebra 2AB 310343/44 or Financial Algebra 2AB 310239/40 or Other 2nd year of Math See the approved course list: https://achieve.lausd.net/Page/8039	CC Algebra 2AB 310343/44 or Other 3rd year of Math See the approved course list: https://achieve.lau.net/Page/8039	Additional years of mathematics depend on students' college and career goals. See the approved course list: https://achieve.lau.net/Page/8039



Math Validation Guidelines

- **Validation rules do not apply to CDE requirements or exempt a student from the L.A. Unified requirement of enrollment in a mathematics course for all ninth, tenth, and eleventh graders.** Students must earn 20 credits in math including an Algebra I course (or a course that meets or exceeds the rigor of the content standards of Algebra I)
- A grade of “C” or better in an advanced math course (beyond Algebra II, with the exception of Statistics) will validate lower-level math courses
- A grade of “C” or better in the second semester of Geometry will validate the first semester of Geometry
- A grade of “C” or better in the first semester of Algebra II validates both semesters of Algebra I
- A grade of “C” or better in Statistics will only validate Algebra I and Algebra II, not Geometry

Middle School Math: Class of 2020

Students in the Class of 2020 who took Algebra 1 as part of the Highly Accelerated 8/Algebra 1 course during grade 7 may have received 10 high school mathematics credits for high school Algebra. To receive the credits, grade 7 students had to meet the following requirements:

- A grade of “A” or “B” in Accelerated CC Algebra 1 and a score of “Proficient” or “Basic” in the Algebra 1 Summative Assessment, or
- A grade of “C” in Accelerated CC Algebra 1 and a score of “Proficient” in the Algebra 1 Summative Assessment

Middle School Math: Classes of 2021 and 2022

Students in the class of 2021 and 2022 who took Algebra 1 during grades 7 or 8 will receive 10 high school mathematics credits for Algebra 1 taken in middle school if they earned a “D” or better in both semesters of Accelerated CC Algebra 1 (310339H and 310340H) or Highly Accelerated 8/Algebra 1 (310119H and 310120H).

Middle School Math: Class of 2023 & Beyond

Students in the class of 2023 and beyond will no longer be eligible to receive 10 high school mathematics credits for middle school courses that include Algebra 1 content.

D. Laboratory Science

Two years required.

Students must complete at least one year of biological science and one year of physical science. The CDE requires that two years of science, one year of biological science and one year of physical science, be successfully completed (passed with a “D” or better) in high school.



Science requirements must meet the new California Next Generation Science Standard (NGSS) Framework and be taught by a teacher with the appropriate science credential.

**Table 4 – Recommended Course Sequence to Meet the Requirement for Laboratory Science
(Also Includes Honors)**

9 th Grade	10 th Grade	11 th Grade	12 th Grade
<p>Interactions AB (physical science) 361319/20</p> <p>or</p> <p>Biology: Living Earth AB 360737/38</p>	<p>Biology: Living Earth AB 360737/38</p> <p>or</p> <p>Chemistry in the Earth System AB 361413/14</p>	<p>Chemistry in the Earth System AB 361413/14</p> <p>or</p> <p>Physics in the Universe AB 361531/32 or 361403/04</p> <p>or</p> <p>AP Chemistry AB 361403/04 or AP Biology 360707/08</p>	<p>Additional years of science depend on students' college and career goals</p> <p>See the approved course list</p> <p>https://achieve.lausd.net/Page/80</p>

All Integrated Coordinated Science courses were obsoleted in the 2019-2020 school year. Courses may be applied towards fulfilling the graduation requirement for students who met the requirement prior to the course being obsolete.

Validation Guidelines

A grade of “C” or better in the second semester will validate a “D” or “Fail” in the first semester of chemistry courses (CSU only).



- E. Language Other than English (LOTE)
Two sequential years (four-sequential semesters) required, in the same language.

Table 5 – Recommended Course Sequence to Meet the Requirement for LOTE (Inclusive of Honors)

9 th Grade	10 th Grade	11 th Grade	12 th Grade
LOTE 1 or LOTE 2	LOTE 1 or LOTE 2 or LOTE 3	LOTE 2 or LOTE 3 Additional years of LOTE depend on students' college and career goals.	Additional years of LOTE depend on students' college and career goals.

The LOTE requirement may also be satisfied through examination. Attachment B, *Demonstrating Language Proficiency in a Language Other Than English (LOTE) Through Examination*, identifies six examination options for students to demonstrate proficiency in LOTE. UCOP-approved LOTE courses completed in Grades 7 and 8 may be used to satisfy the L.A. Unified graduation requirement. Students will not receive high school numerical credit for courses completed in grades 6-8.

For the classes of 2020 and beyond, Spanish Speakers 1AB passed with a “D” **will not** meet the two-year LOTE requirement for graduation. Equivalency for two years will be granted for grades of “C” or better only.

For the classes of 2020 and beyond, students with disabilities (SWD’s) must be enrolled in and pass with a “D” or better at least year one of a LOTE course. SWD’s may qualify for an exemption for the second year of their LOTE requirement.

Validation Guidelines

- A grade of “C” or better in the second semester will validate a “D” or “Fail” in the first semester of LOTE.
- A grade of “C” or better in a higher-level course of the same language validates a lower-level course.

A higher-level LOTE course can validate the appropriate number of years based on the level. Refer to the College and Career website at <http://achieve.lausd.net/Page/8041> to determine the LOTE level. For information on demonstrating LOTE proficiency by examination, see Attachment B.



F. Visual and Performing Arts (VPA)

One year required in the same discipline (dance, music, theater, or visual arts).

Table 6 – Recommended Course Sequence to Meet the Requirement for Visual and Performing Arts (Inclusive of Honors)

9th Grade 12th Grade



The VPA Requirement (same discipline) can be met at any grade level. Additional years of VPA depend on students’ college and career goals.

G. College Prep Elective

One year required.

Students must satisfy this requirement by completing two semesters from the list of “g” approved courses. No introductory level courses in subject areas “c,” “e,” and “f” may be used to meet the “g” requirement. If a student completes a course from the “a-f” subject areas beyond the minimum requirements, this course may be used to satisfy the “g” requirement. Economics and Principles of American Democracy may satisfy the “g” requirement.

Table 7 – Recommended Course Sequence to Meet the Requirement for a College Prep Elective (Also includes Honors)

9th Grade 12th Grade



The College Prep electives requirement can be met at any grade level. Additional years and subject choices depend on students’ college and career goals.

H. Physical Education Course Requirement

Two years required.

The Education Code requires 400 minutes of physical education every 10 days in secondary school unless exempted. No pupil shall receive a diploma of graduation from high school if the pupil has not completed two-year courses (four semesters) in physical education while in grades 9 through 12, inclusive, unless the pupil has been exempted, refer to BUL-2457.1 *Physical Education Exemptions*. Students in Grade 9 are to be enrolled in Physical Education Course ADV PE 1AB. All ninth- grade students are expected to participate in the state-mandated physical fitness test. All students are required, at a minimum, to pass four semesters of a physical education program (California Education Code §§ 51220 and 51222). For specific service delivery options refer to BUL-2528.1, *Physical Education Programs Grades K-12* and REF-6082.0, *Student Physical Education Exemption Letter*, dated December 21, 2009.



Table 8 – Recommended course sequence to meet the PE Requirement

9 th Grade	10 th Grade	11 th Grade	12 th Grade
<p>ADV PE 1AB 330105/06</p> <p>or</p> <p>CIF-Sanctioned, Interscholastic Athletics</p>	<p>ADV PE 2AB 330121/22*</p> <p>or</p> <p>CIF-Sanctioned, Interscholastic Athletics</p>	<p>ADV PE 2AB 330121/22*</p> <p>If the student has not earned the 2-year exemption.</p> <p>or</p> <p>CIF-Sanctioned, Interscholastic Athletics</p>	<p>ADV PE 2AB 330121/22*</p> <p>If the student has not earned the 2-year exemption.</p> <p>or</p> <p>CIF-Sanctioned, Interscholastic Athletics</p>
<p>*A 2-year exemption is earned if the student passes the Physical Fitness Test (Fitnessgram). If earned, ADV PE 2AB can be taken in Grades 10-12.</p>			

Note: The Physical Fitness Gram test was suspended in the 2019-2020 and the 2020-2021 school years. As a result, this has impacted students’ ability to earn the two-year exemption. Students who do not have an exemption must continue to be enrolled in physical education courses.

To complete the PE requirement, L.A. Unified recommends two options:

- **Option 1:** All ninth-grade students are to be enrolled in ADV PE 1AB (330105/06). Students must also take ADV PE 2AB (330121/22) in Grade 10 unless a 2-year exemption has been earned in their grade 9 year. Students must continue to take PE in Grades 11 and 12, until they pass the Physical Fitness Test. See below for alternative options available for school-sponsored, CIF athletics.
- **Option 2:** For schools with lower numbers of students, any student in Grades 9- 12, could be scheduled in ADV PE 1AB or ADV PE 2AB where the students would receive all eight content areas over the course of two years. Students must continue to take PE in Grades 11 and 12, until they pass the Physical Fitness Test.

Please note: Students who satisfactorily pass five (5) of six (6) on the Physical Fitness Test (PFT) can choose a 2-year exemption. This means that their second year of PE can be taken in grade 10, 11, or 12. This option may allow flexibility in a student’s schedule since they are not limited to taking the second year of PE in grade 10. See BUL-2457.1, *Physical Education Exemptions*, dated June 19, 2009.



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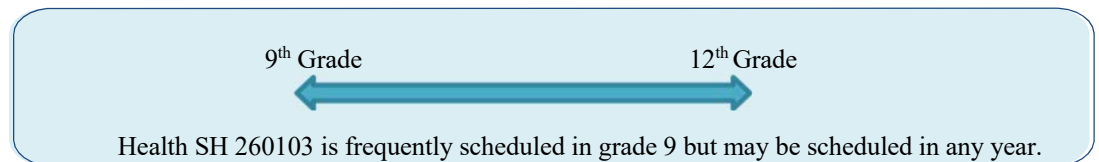
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School-sponsored, CIF-sanctioned, interscholastic competitive athletics may be used for physical education graduation credit. During the off-season, athletes may be enrolled in an Advanced Conditioning course (ADV COND, 330205), rather than one of the required courses listed in Options 1 and 2. The Advanced Conditioning course must include training for the appropriate sport as well as any of the state-required PE content areas (see <https://www.cde.ca.gov/ci/pe/>) not included in the sport. Students enrolled in winter season sports, or both a fall and spring sport, are not required to be enrolled in Advanced Conditioning. Refer to Attachment G for a table of which course to schedule in each semester.

Non-CIF sanctioned courses such as, Aux Cheer, Drill Team, Dance, Aerobics, Golf, Badminton, Tennis, Basketball, Soccer etc. are single subject elective physical education courses, that do not meet the physical education graduation requirement criteria for ADV PE 1AB and ADV PE 2AB. These elective classes should be limited to grades 11 and 12. See BUL-2528.1, *Physical Education Programs Secondary*, dated December 21, 2009.

I. Health Requirement
One semester required.

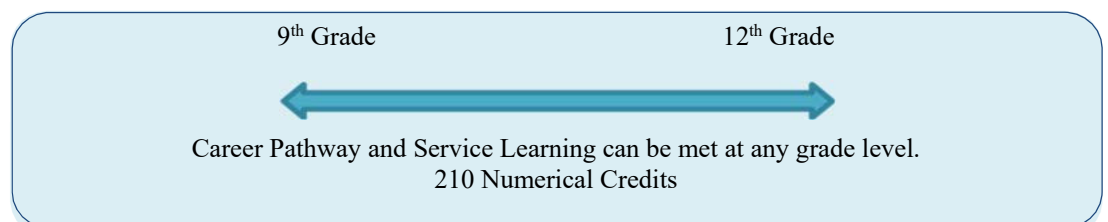
Table 9 - Recommended Course Sequence to Meet the Health Requirement



Pilot and Partnership schools have other options to meet the Health requirement. Refer to the Pilot School Manual or Partnership MOU for more details regarding the Health requirement. Additionally, the Health online version of the course does not include required hands-on CPR component. Schools offering this course will have to build in instructional time to meet the CPR requirement.

J. Non-Course Requirements

Table 10 - Non-Course Requirements





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1. Career Pathway Requirement

During the Grade 9, students shall be given the opportunity to explore and evaluate interests, skills, talents, and abilities, and an opportunity to identify the industries and careers that they would like to pursue. Career exploration may be done via Naviance, ConnectEd Studio's ECCCO online curriculum, career fairs, worksite tours, work-based learning activities and websites, such as <https://www.mynextmove.org/> and careercruising.com. Please refer to REF-3973.7, *College Awareness Experiences for High School Students*, dated September 30, 2019. Advisory periods, homeroom, and counseling sessions are all options for delivering this exploration and assessment. As part of the annual Individualized Graduation Plan (IGP) meeting, counselors will document the student's chosen career pathway, which must be aligned to Career Technical Education (CTE) courses and career pathways available at the school site (see REF-911.1, *Career Pathways Graduation Requirement*, dated July 6, 2012). The Career Pathway must be documented in MiSiS.

2. Service Learning Requirement

Students are expected to complete a service-learning experience that is integrated into the academic course curriculum. It must contain these elements: Core Academic Learning, Meaningful Service, Student Voice, Reflection, and Collaboration. For details, please see REF-3605, *Service-Learning Graduation Requirement*, dated March 12, 2007. Completion of the Service-Learning requirement must be documented in MiSiS.

3. 210 Numerical Credit Requirement

Students must accumulate a total of 210 credits to meet the numerical credit requirement. Students will receive 5 numerical credits for semester-long courses passed with a grade of "D" or better. A year-long course passed with a grade of "D" or better earns 10 numerical credits.

Note: Requirements satisfied through validation and examination do not yield numerical credits.

III. VALIDATION

A. Validation

L.A. Unified has adopted validation rules that follow those used for CSU admissions requirements. Validation does not grant numerical credits, satisfy CDE requirements, or meet in-seat enrollment in any subject. The only exception to in-seat enrollment is in LOTE.

"Validation" refers to the granting of "a-g" credit when a student successfully completes advanced work (earning a grade of "C" or better) in an area of sequential knowledge. For example, the student is presumed to have achieved proficiency in the lower-level coursework (e.g., Spanish 2B, successfully completed with a grade of "C" or better, validates Spanish 1A, 1B, and 2A).



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B. Validation Limitations

1. Students do not earn numerical credits for requirements satisfied through validation.
2. Validation rules do not satisfy CDE minimum high school graduation requirements.
3. Validation does not satisfy the L.A. Unified requirement that students be enrolled in mathematics courses in Grades 9, 10, and 11.
4. For admissions criteria for colleges and universities, refer to the institutions' websites and/or documentation to ensure that students will satisfy specific college admissions requirements.

IV. EXAMINATION

Satisfying “a-g” Course Requirements by Examination:

- A. Advanced Placement (AP), SAT Subject Tests, and International Baccalaureate (IB) exam scores may be used to satisfy L.A. Unified “a-g” course requirements. Refer to the CSU minimum score index listed in Attachment H for more information. Note: satisfying “a-g” course requirements by examination will not meet any CDE requirements and will not yield L.A. Unified numerical credits.
- B. LOTE exams and subject matter tests do not meet the CDE requirements and will not yield L.A. Unified numerical credits.

V. NUMBER OF REQUIRED COURSES AND MINUTES

- A. All students must be enrolled in a full schedule of classes each semester of high school to maximize student opportunities for learning. Students must be enrolled in all periods that are part of the school’s regular program, regardless of the bell schedule.
- B. The only exceptions to the above are:
 1. A twelfth-grade student who is on track for completing all the requirements for graduation, and is enrolled in Work Experience, may attend high school for a minimum of 240 minutes per day in the last semester before graduation, upon the written request of a parent or legal guardian or upon his or her own request if the pupil is 18 years of age or over (Education Code section 46147/L.A. Unified Policy).
 2. An eleventh or twelfth grade student who is enrolled part time in college classes (with prior approval of an administrator or designee), for which academic credit will be provided, may attend high school for a minimum of 240 minutes per day (Education Code section 46146/L.A. Unified policy).



3. A student with an Individualized Education Plan (IEP), who has been granted approval by his or her counselor and IEP team to participate in courses or programs at an Adult Education Site or L.A. Unified Career/Transition Center or to participate in District-approved work experience program or transition-related program, may attend high school for a minimum of 180 minutes per day. Adult education, including courses taken at Occupational Centers and Skill Centers, may be counted as instructional time for students with an IEP. Instructional minutes can be combined across sites and include transportation between District-approved sites.
4. Permission is required by parent/guardian and the educational rights holder (if different from parent/guardian) for any student who meets the exceptions listed above and is placed on a shortened schedule. See Attachment C, *Permission for Early Dismissal Parent/Guardian Authorization Form*. Schools are responsible for collecting documentation that students are enrolled in college or a work experience program. Any student who meets the exemptions above may have his or her approval to have a shortened school day revoked by the principal or designee at any time.

VI. CREDIT FOR COURSEWORK DURING THE SUMMER TERM BETWEEN GRADES 8 AND 9

Students in the class of 2020 and beyond who earn a passing mark (“D” or better) in high school courses taken during the summer term between their eighth and ninth grade years will receive high school graduation credit for those courses.

VII. CREDIT FOR SCHOOL SERVICE, SIMILAR COURSES, AND REPEATED COURSES

- A. School service and service-type courses are reserved for specific grade levels that meet the eligibility criteria. For placement guidance and additional information about course criteria, refer to Reference Guide- 5886.1 *Student Enrollment in Service Courses*, dated August 17, 2016. Students in Grades 9 through 10 shall not be enrolled in a service-type class. The school counselor, administrator, or designee must ensure that students meet the enrollment criteria for Service. The student’s parent, counselor, and administrator must sign the *Permission to Enroll in Service Class or Other Similar Class Parent/Guardian Authorization Form*, Attachment D, and keep the documentation on file. This must also be recorded in MiSiS in “Counseling Communications.” Click “add new record,” and check Program Scheduling.

In the Comment box, note that the service agreement has been signed and returned on specific date.



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- B. Education Code sections 51228.1-51228.3 allows the assignment of students to such courses without “educational content” only if three conditions are met:
1. The pupil’s parent/guardian has consented in writing to such an assignment.
 2. A school official has determined that the pupil will benefit from being assigned to such a course.
 3. The principal or assistant principal has stated in a written document, maintained at the school for the relevant school year, that no students are assigned to those classes unless the school has met the above conditions.

However, the law also states that under no circumstances shall a school district assign a pupil to a course period without educational content “because there are not sufficient curricular course offerings for the pupil to take during the relevant period of the designated school day.”

- C. These provisions further provide the same conditions for scheduling a student in a course which he or she has previously completed and for which he or she has previously received a grade of “C” or better. See Attachment E, *Permission to Enroll in a Repeated Class Parent/Guardian Authorization Form*.
- D. These conditions (i.e., parent consent and school official determination that the pupil will benefit from the course) do not apply to alternative schools, community day schools, continuation high school and opportunity schools.
- E. Schools assigning students to Service classes, other similar classes, or repeated classes to students must record the parent permission and administrator verification form (Attachment D and E) for every student and keep them on file.

VIII. REQUIRED BENCHMARKS TO BE CONSIDERED “ON TRACK” IN EACH GRADE LEVEL

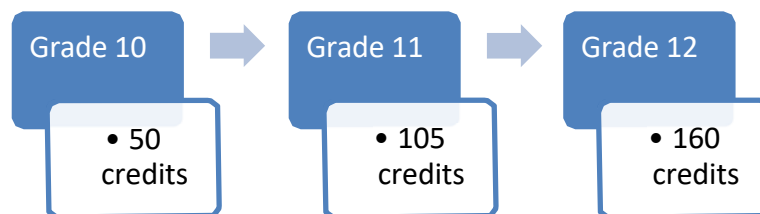
To earn a high school diploma, a student must satisfactorily complete the required “a-g” courses with a grade of “D” or better in addition to satisfying the CDE and additional L.A. Unified requirements. For students to be considered “on track” to graduate, they must earn a grade of “D” or better in the “a-g” grade level courses and the required numerical credits for that grade level (see Section IX). To be considered eligible for UC or CSU admission, a student must earn a grade of “C” or better in “a-g” courses.



Grade Level Benchmarks			
9 th grade	10 th grade	11 th grade	12 th grade
1 • B English	1 • A World History	2 • A US History	3 • A Prin Am Dem • G Economics
1 • C Math	2 • B English	3 • B English	4 • B English
1 • PE	2 • C Math	3 • C Math	1 • F Vis & Perf Art
✓ • Career Pathway	1 • D Bio or Phys Sci	2 • D Bio or Phys Sci	1 • G Elective
	1 • E LOTE	2 • E LOTE	✓ • Service Learning
	2 • PE		
	½ • Health		
50 Credits	105 Credits	160 Credits	210 Credits

IX. REQUIRED CREDITS TO PROMOTE FROM ONE GRADE LEVEL TO THE NEXT

Grade level promotion is based solely on the numerical credits earned. In order to promote to the next grade level, students must earn the total number of credits required as indicated in the chart below:



Grade-level promotions are to be completed by fall norm day. Eleventh grade students who have earned 180 credits (170 credits on 4x4 schedule) by the beginning of the spring semester and who are on track to graduate at the end of the spring semester may be promoted to twelfth grade.



X. ADULT SCHOOL CREDIT

Students may complete “a-g” courses in adult school. Schools need to verify that courses have received the appropriate “a-g” designation by checking the adult school’s approved “a-g” Course List on the UCOP website: <https://hs-articulation.ucop.edu/agcourselist>. Refer to BUL-1757.2, *Equivalent Academic Courses in Adult Education for Senior High School Diploma Credit*, dated March 31, 2016.

XI. GRADUATION COHORT VS. GRADUATION YEAR

A. Graduation Cohort

The first 9th grade enrollment in the United States determines the student’s graduation cohort. Students are expected to graduate four years later by August 15th of the fourth year. Graduates who complete requirements within one year after August 15th will be counted as a “fifth year graduate” for their original cohort. Once established, the graduation cohort cannot be altered.

This date is reported to the California Longitudinal Pupil Achievement Data System (CALPADS). See REF-055699.1, *Adjusted Cohort Graduation Rate (AGGP)*, dated June 7, 2019.

B. Graduation Year

When a student enters an L.A. Unified high school in grade 9 for the first time, the “graduation year” is set in MiSiS. Refer to REF-1963.1, *Graduation Year Guidelines to Determine Requirements for the Diploma*, dated March 13, 2017, and also MiSiS job aids for additional information refer to <https://achieve.lausd.net/misisjobaids>. Students must meet the graduation requirements of the school year listed on the diploma. The “graduation year” is used to determine the graduation requirements the student must fulfill. In most instances, the graduation cohort and graduation year align.

1. If a student completes the graduation requirements at the end of summer school or at the end of the fall semester following the graduation year (identified in MiSiS), he or she will receive the diploma with the previous June graduation date and be held to the graduation requirements of their graduation year. Students who complete graduation requirements in the fall semester following the graduation year should be exited when they complete the graduation requirements and will be counted as 5th year graduates.
2. With the approval of the principal, students may continue to work on original graduation requirements up to one year after the end of the fall semester following the original expected graduation date. These students must be continuously enrolled and must make satisfactory academic progress to maintain their enrollment. The “Graduation Requirements Year” field in MiSiS is not changed, and these students must meet the



graduation requirements of their entering cohort. However, the date on the diploma will reflect the date when graduation requirements were completed. For additional information regarding students at Options Schools, English Learners, students in foster care, students on probation, students experiencing homelessness, students of military families, migratory youth, newcomer students; and students with disabilities please refer to REF-1963.1, *Graduation Year Guidelines to Determine Requirements for the Diploma*, dated March 13, 2017.

C. Early Graduates

Only under unique circumstances can a student graduate early. The student's parents/guardians/educational rights holders must meet with the school administration and the school counselor to develop a plan in accordance with L.A. Unified's policies and procedures. All graduation requirements must be met in order for the student to receive a diploma from the school of enrollment, contingent upon adherence to District policy. For the purposes of calculating graduation rate, early graduates will be included in their cohort. Ensure proper documentation is entered into MiSiS.

Additionally, when a student graduates early the student may participate in the graduation ceremony but may not be able to participate in the senior activities. Participation in senior activities is at the discretion of the principal.

XII. STUDENTS WITH DISABILITIES

On June 14, 2005, the Board of Education approved the resolution to "Create Educational Equity in Los Angeles Through the Implementation of the 'a-g' Course Sequences as Part of the High School Graduation Requirements." Part of that resolution stated, "a waiver from the 'a-g' requirements will be available to students with disabilities receiving special education services only if it is specified in the student's Individualized Education Program (IEP)." The resolution's intent is to ensure all students have access to the full array of college-preparatory courses available at the school of attendance.

The IEP team must consider the necessary services, supports, aids and/or accommodations and ensure these are documented on the student's IEP. The IEP team must ensure that all aspects of the student's IEP are addressed in the general education classroom. Students with disabilities may require modifications, however, students who receive modifications in a course or take an assessment with modifications are not being expected to meet the content standards of the course and **would not receive credit for the course for the purposes of meeting graduation requirements**. Therefore, it is recommended that students who are working towards a high school diploma receive accommodations and not modifications. If a student receives modifications, they



cannot receive a-g credit for the course and would need to retake the class without modifications.

A. Waivers and Exceptions

Students with disabilities working toward a diploma are required to meet the same graduation standards as their peers without an Individual Education Program (IEP). Certain waivers and exemptions are available to eligible students with disabilities with an IEP to allow them to remain eligible for graduation with a high school diploma. The IEP team does not have the authority to grant waivers beyond those defined in District policy.

Waivers from math courses do not exempt the student from the two-year CDE mathematics requirement (20 credits), the requirement to pass 1 year of Algebra 1 or advanced algebra, or the LAUSD requirement that all students must be enrolled in math courses in grades 9, 10, and 11. There is no validation for Algebra 1 and Geometry; therefore, students must pass all 20 credits with a grade of “D” or better. Algebra 1 and Geometry courses cannot be validated; therefore, students must earn all 20 credits with a grade of “D” or better. In order to comply with CDE in seat requirements, validation rules do not apply to these courses.

1. Year 1 – Common Core (CC) Algebra 1:

CC Algebra 1 is a graduation requirement in California and L.A. Unified REF- 5982.2, *Algebra 1 Waiver Procedures for Students with Disabilities*, dated August 21, 2017 outlines the conditions under which a 12th grade student might be eligible for a waiver from the Algebra 1 requirement. Although the IEP team may decide to seek a waiver for the Algebra 1 requirement, only the California State Board of Education is authorized to grant the waiver to an eligible student. The IEP team and the District do not have this authority. For assistance with this process, schools must contact the Division of Special Education.

2. Year 2 – Common Core (CC) Geometry:

All SWDs must successfully complete CC Geometry AB or another “c”-requirement math course offered at the school to fulfill the second year of math. Intervention or support math courses do not fulfill this requirement.

3. Year 3 – Common Core (CC) Algebra 2 (or its math equivalent):

Not earlier than the year in which a SWD is enrolled in CC Geometry AB, the IEP team should convene to determine whether the student should take additional advanced math courses (e.g., CC Algebra 2 or its equivalent) or continue taking intervention math courses that support the student’s IEP goals in math. This decision must be based on data regarding the student’s



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achievement in previous math courses and achievement of math goals in the IEP. If the IEP team is unsure as to whether the student should try Algebra 2, they should err on the side of attempting it. The waiver process described in step b below can be done at any time after the student has enrolled in CC Geometry AB, up to and including their final year of high school.

- a. In the event that the IEP team decides that the student will enroll in CC Algebra 2 (or its equivalent), the IEP team must inform the parent/guardian and student that the course may only be offered in the general education program. The IEP team may need to discuss additional supports the student requires to access the course.
- b. In the event that the IEP team decides that the student will not enroll in the CC Algebra 2 course, the IEP team must complete Attachment J, “Request to Waive Third Year of College-Preparatory Mathematics for Students with Disabilities with an IEP.” The form must be completed during an IEP team meeting. The IEP team must discuss the consequences with the student and parent/guardian and ensure that the student and family understand that the student may not be eligible to apply to CSU/UC campuses and/or many other four-year institutions without completion of the “c” subject area. The student must replace the course with a supplemental math course to substitute for the third year of “c” requirement mathematics, or CC Algebra 2, from those courses that support the student’s math IEP goals. Courses already required for graduation cannot be used as substitutes.
- c. Entering Exemption Courses to the Student Transcript: After the IEP team meeting has been held and all signatures have been obtained on Attachment J, the form can be forwarded to the student’s counselor for MiSiS processing. The following courses can be added to the transcript using the MiSiS Job Aid for “Entering Out of District Courses to the Transcript”:
 - ALG 2A EXEMPT – 103149
 - ALG 2B EXEMPT – 103150

Note: These courses do not yield numerical credit.
- d. Replacement Courses:
Acceptable math support courses (non “a-g”) that can be used during Grades 11 and 12 for students eligible for a waiver include:
 - CC ALG2 TUT LAB AB – 312617/312618
 - DEV MATH SH AB – 310127/310128

If either of these courses were taken prior to the waiver being granted, the student will need to enroll in DEV MATH SH for an additional year.



4. LOTE (Languages Other Than English):

All students must be enrolled in and pass (earn a mark of “D” or better) year one of a LOTE course. A waiver for the second year of LOTE is possible, in some cases, for students with disabilities. There is no waiver from Year 1 of the LOTE requirement. All LAUSD students must successfully complete Year 1 of LOTE by one of two methods:

- a. Passing both semesters of the same course (i.e., Spanish 1A and Spanish 1B) with a grade of “D” or better or utilizing validation rules, or
- b. Demonstrating proficiency via one of the options outlined in BUL-2533.2, “Procedures for Granting Credit and Achievement Marks for Foreign Language,” or in BUL-4723.4, “The LAUSD Languages Other Than English (LOTE) Equivalency Examination in Spanish, French, Mandarin, and Korean.”

The IEP team must inform the student and parent/guardian that LOTE courses may only be offered in the general education program. The IEP team may need to discuss additional supports the student requires to be successful in LOTE courses.

- c. Year 2 of LOTE: The IEP team should convene during the SWD’s LOTE Year 1 and not earlier, to determine whether the student should continue in LOTE 2 or take other courses that are designed to assist the student in meeting his/her IEP goals. This decision must be based on data regarding the student’s achievement in Year 1 of LOTE and achievement of reading/writing/ELD goals in the student’s IEP. If the IEP team is unsure as to whether the student should try LOTE 2, they should err on the side of attempting it. The waiver process described in step ii below can be done at any time.

After the student has enrolled in Year 1 of LOTE, up to and including their final year of high school.

- i. In the event that the IEP team decides that the student will enroll in Year 2 of LOTE, the IEP team must inform the parent/guardian and student that the course may only be offered in the general education program. The IEP team may need to discuss additional supports the student requires.
- ii. In the event that the IEP team decides that the student will not enroll in Year 2, the IEP team must complete Attachment K, “Request to Waive Second Year of Languages Other Than English (LOTE) Requirement for Students with Disabilities with an IEP”. The form must be completed during an IEP team meeting. The IEP



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team must discuss the consequences with the student and parent/guardian and ensure that the student and family understand that the student may not be eligible to apply to CSU/UC campuses and/or many other four-year institutions without completion of the “e” subject area. The student should select a course (10 credits) to substitute for Year 2 of LOTE from those that support the student’s chosen career pathway and/or IEP goals (particularly literacy-related goals).

d. Entering Exemption Courses to the Student Transcript:

After the IEP team meeting has been held and all signatures have been obtained on Attachment L the form can be forwarded to the student’s counselor for MiSiS processing. The following courses can be added to the transcript using the MiSiS Job Aid for “Entering Out of District Courses to the Transcript”:

252097	LOTE 2 AM SIGN LNG WAIVER A
252098	LOTE 2 AM SIGN LNG WAIVER B
252597	LOTE 2 MAND WAIVER A
252598	LOTE 2 MAND WAIVER B
253597	LOTE 2 FRENCH WAIVER A
253598	LOTE 2 FRENCH WAIVER B
254397	LOTE 2 ITALIAN WAIVER A
254398	LOTE 2 ITALIAN WAIVER B
254597	LOTE 2 JAPAN WAIVER A
254598	LOTE 2 JAPAN WAIVER B
254997	LOTE 2 KOREAN WAIVER A
254998	LOTE 2 KOREAN WAIVER B
255597	LOTE 2 RUSSIAN WAIVER A
255598	LOTE 2 RUSSIAN WAIVER B
256097	LOTE 2 SPANISH WAIVER A
256098	LOTE 2 SPANISH WAIVER B

Note: These courses do not yield numerical credit.

e. Replacement Courses: The student will need to select a course to replace the 10 credits that will be missing. Acceptable courses (non “a-g”) that can be used to support students eligible for a LOTE Year 2 waiver typically would be courses that address the student’s IEP goals in literacy of CTE, including:

- DEV READ SH AB 350211/350212
- DEV ELS SH AB 170605/170606
- Any LTEL course or English elective course
- CTE course that aligns to chosen career pathway



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- f. Physical Education: See BUL-2457.1, *Physical Education Exemptions*, dated June 19, 2009.

B. Certificate of Completion

Students with disabilities who do not complete all the requirements for a diploma may be eligible for a Certificate of Completion. Students with disabilities who earn a Certificate of Completion without earning a diploma are eligible to continue receiving special education services until they reach 22 years of age, or until earning a diploma, whichever comes first. See REF-6056.6, *Issuance of Diplomas or Certificates of Completion for All Eligible Students with Disabilities*, dated May 2, 2019 for guidelines on issuing Certificates of Completion.

XIII. ENGLISH LEARNER (EL) STUDENTS

- A. Per state and federal regulations, all English Learners who have not yet met the reclassification criteria are required to be enrolled in an English Language Development course. English Learners who are classified as Long-Term English Learners take Literacy & Language or Advanced ELD as their English Language Development course. Per University of California Office of the President (UCOP), Literacy & Language, Advanced ELD, Academic ELD 3 and Academic ELD 4 courses are approved for “b” credit. These courses may be used to substitute the “b” credit requirement for a maximum of two semesters after the appropriate district-approved English course has been attempted (see English section). These courses, if not used to satisfy the “b” credit requirement, may be used for “g” credit. See page 4 for additional information.
- B. All secondary English Learners are required to be enrolled in an ELD course. The senior ELD course exemption is no longer available. For further information contact the LD Counseling Coordinator or the LD EL Coordinator. The school must meet with parents/legal guardians of English Learners to discuss Master Plan program options on a yearly basis. Per CDE guidelines, parents may knowingly and voluntarily request a Master Plan program that best suits their child, including a Mainstream English Program placement via a conference with the EL Designee using the *Mainstream - Withdrawn by Parent/Guardian Request Form*.
- C. English Learners who are international newcomers enrolling in high school as their first U.S. school experience may remain in high school until graduation requirements are met or through the age of 21, whichever comes first, as long as sufficient progress to meet graduation requirements is being made. In order to support international newcomer English Learners in completing graduation requirements, they should be placed in the grade level that corresponds to the number of qualifying credits they bring and not be placed in a grade level solely based on age. This guideline ensures that international newcomer English learners have access to extended time to complete graduation requirements.



XIV. ELIGIBILITY FOR EXEMPTION FROM LOCAL GRADUATION REQUIREMENTS

A. Applicable Law

Educational Code sections 51225.1 and 51225.2 require school districts, county offices of education, and charter schools to take action when it determines that students in foster care, students experiencing homelessness, students in the juvenile court system, and military family students are reasonably able to complete the local graduation requirements within a fifth year of high school. These sections also require that school districts, county offices of education, and charter schools accept or issue these students full or partial credit for coursework while attending another school, even if the student did not complete the entire course. EC 51225.2 has been amended to extend these provisions to migratory students and newly arrived immigrant students. Refer to Attachment I, *Local Graduation Requirements Exemption (Education Code 51225.1 & 51225.2)* for additional information.

B. Provisions

1. Students that meet eligibility as defined by Educational Code 51225.1 and 51225.2 and who transfer between schools any time after the completion of their 2nd year of high school are exempt from all coursework and other requirements adopted by the school district that are in addition to California coursework requirements for graduation, unless the district determines that the student is reasonably able to complete the local requirements by the end of the student's 4th year of high school.
2. If a school determines that a student is reasonably able to complete the school district's graduation requirements within a 5th year of high school:
 - a. The school shall inform the student of his or her option to remain in school for a 5th year to complete the school district's graduation requirements.
 - b. The school shall notify the student and the education rights holder about the effect this will have on his or her ability to gain admission to a postsecondary educational institution.
 - c. The school shall provide information about transfer opportunities available through the California Community Colleges.
 - d. The school shall permit the student to attend a 5th year or beyond of high school to complete the district's graduation requirements upon agreement with the student, if the student is 18 years or older, or with the education rights holder if the student is under 18 years of age.
3. The number of credits earned or the length of the student's school enrollment are to be used to determine whether the student is in his or her 3rd or 4th year, whichever will qualify the student for the exemption.



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4. Schools must notify the holder of education rights, the youth, and the youth's social worker within 30 days of a transfer of the exemption and whether the student qualifies for the exemption.
 5. Students that meet eligibility as defined by Educational Code 51225.1 and 51225.2 and complete the state graduation requirements before the end of their 4th year in high school are entitled to remain in attendance at their school. The school shall not require or request that the students graduate before the end of their 4th year of high school.
 6. Schools must notify eligible students that any course requirements waived will affect the pupil's ability to gain admission to a postsecondary education institution and shall provide information about transfer opportunities available through the California Community Colleges.
 7. Students who meet eligibility as defined by Educational Code 51225.1 and 51225.2 shall not be required to accept the exemption and are entitled to remain in attendance at their school. Students in Foster Care, students experiencing homelessness, probation youth, children of military families, migratory students and newly arrived students may not be denied enrollment in, or the ability to complete courses for which they are otherwise eligible, including courses necessary to attend an institution of higher education.
 8. If an eligible student is not exempted from local graduation requirements or has previously declined the exemption, the school shall exempt the student at any time if the Educational Rights Holder or student requests an exemption and the student qualifies for the exemption.
 9. If an eligible student is exempted from local graduation requirements and accepts the exemption, a school shall not revoke the exemption even if the original eligibility status changes.
 10. Schools, officials, students, educational rights holders, social workers, or probation officers shall not require or request that students in foster care, students experiencing homelessness, students on probation, migratory students, or newly arrived students transfer to another school to qualify the student for an exemption.
- C. CDE Minimum High School Graduation Requirements
The minimum graduation requirements for eligible students in foster care, students experiencing homelessness, students on probation, children in military families, migratory students, or newly arrived students as required by the CDE are the following number of courses in the subjects specified, each course having a duration of one year, unless otherwise specified:
1. Three courses in English.
 2. Three courses in social studies, including United States history and geography; world history, culture, and geography; a one-semester course in American government and civics; and a one-semester course in Economics.



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3. Two courses in science, including biological and physical sciences.
4. Two courses in mathematics (Algebra 1 and a course that exceeds the rigor of Algebra 1 to meet the CDE requirement).
5. Two courses in physical education, unless the pupil has been exempted pursuant to the provisions of this code. Refer to BUL-2457.1, *Physical Education Exemptions*, dated June 19, 2009 for guidelines.
6. One course in visual and performing arts, or LOTE, or Career and Technical Education (CTE).

CDE Graduation Requirements						
COURSE:	Each box = 1 semester of coursework (5 credits) 1 Course = 1 full year of study (10 credits)					
English 3 courses	English	English	English	English	English	English
Social Studies 3 courses	World Hist.	World Hist.	U.S. History	U.S. History	Gov.	Econ.
Science 2 courses	Biological (Life)	Biological (Life)	Physical	Physical		
Mathematics 2 courses	Algebra I	Algebra I	Math (see above)	Math (see above)		
Physical Education 2 courses	PE	PE	PE	PE		
Visual & Perf. Arts, Foreign Lang (LOTE), or Career Technical Education. 1 course = 2 semesters in same discipline.	VPA, FL, or CTE	VPA, FL, or CTE				
130 Total credits required per CDE/ 13 Courses						

Students must complete the CDE requirements with a grade of “D” or better. In many cases, completion of an “a-g” course will also satisfy the CDE requirement.

If the principal, or designee, and the counselor determine that a student is eligible for a graduation exemption as defined by Educational Code 51225.1 and 51225.2 and will graduate and receive a diploma meeting the minimum CDE requirements, this information should be noted in the cumulative record and MiSiS. Refer to BUL- 076310.1, *Graduation Exemption and Partial Credits*, dated December 13, 2019.

XV. INTERNATIONAL BACCALAUREATE PROGRAMS

International Baccalaureate (IB) courses meet District and CDE graduation requirements, and specific “a-g” requirements for UC/CSU eligibility. For example, courses 108015/6, IB BIO SL A/B, meet the District and CDE requirements for biological science, and the UC/CSU requirement for laboratory science. For specific application of IB courses to District and CDE graduation requirements, or to college eligibility requirements, contact your Local District



Counseling Coordinator, or the Advanced Learning Options office in the Division of Instruction at <https://achieve.lausd.net/alo>.

XVI. FORMAL COMPLAINT RESOLUTION

The District's Uniform Complaint Procedures (UCP) may be used to report noncompliance with applicable state and federal laws and regulations and/or to appeal District decisions regarding such complaints. UCP brochures and complaint forms are available at all school sites and on the District's website at <http://achieve.lausd.net/Page/3655> in the primary languages of the school community. Complainants are encouraged, where possible, to try to resolve their complaints directly at the school, work site, or with their Local District. A UCP complaint must be filed by way of the Uniform Complaint Procedures as written in Title 5 of the California Code of Regulations §§4600-4687.

For purposes of this bulletin, complaints regarding the exemption from local graduation requirements or courses for service, similar courses or repeated courses fall within the UCP process. For more information regarding filing a complaint under the District's Uniform Complaint Procedures, contact the District's Educational Equity Compliance Office at EquityCompliance@lausd.net.

AUTHORITY:

This is a Los Angeles Unified School District policy that is in alignment with the California Education Code and the "a-g" requirements of the California State University.

RELATED RESOURCES

- BUL-1757.2, *Equivalent Academic Courses in Adult Education for Senior High School Diploma Credit*, dated March 31, 2016.
- BUL-2457.1, *Physical Education Exemptions*, dated June 19, 2009.
- BUL-2513.1, *Enrolling Students in "A-G" Required Courses*, dated September 21, 2006.
- BUL-2528.1, *Physical Education Programs Secondary*, dated December 21, 2009.
- BUL-2533.2, *Procedures for Granting Equivalency and Achievement Marks for Language Other Than English (LOTE) for the graduating Classes of 2017 and beyond*, dated October 4, 2017.
- BUL-2537.7, *Individualized Graduation Plan (IGP) for all Secondary Students*, dated August 25, 2016.
- BUL-4723.4, *The LAUSD Language Other than English (LOTE) Equivalency Examination in Spanish, French, Mandarin, and Korean*, dated February 9, 2017.
- BUL-6257.1, *High School "A-G" Requirements and Students with Disabilities*, dated March 27, 2017.
- BUL-6718.0, *Educational Rights and Guidelines for Youth in Foster Care, Experiencing Homelessness and/or Involved in the Juvenile Justice System*, dated August 8, 2016.



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- BUL-076310.1, *Graduation Exemptions and Partial Credits*, dated December 13, 2019.
- MEM-6812.3, *Middle School Mathematics Placement and Pathways*, dated May 22, 2019.
- MEM-6866.4, *Middle School Placement, Curriculum, Scheduling and Staffing for English Learners for 2021-2022*, dated September 7, 2021.
- MEM-6909.3, *Placement, Scheduling and Staffing for English Learners in High School for 2020-2021*, dated November 23, 2020.
- REF-069702.0, *High School Mathematics Placement and Pathways*, April 3, 2019
- REF-911.1, *Career Pathway Graduation Requirement*, dated July 6, 2012.
- REF-1963.1, *Graduation Year Guidelines to Determine Requirements for the Diploma and for MiSiS Records*, dated March 13, 2017.
- REF-3605.0, *Service-Learning Graduation Requirement and SIS Data Entry*, dated March 12, 2007.
- REF- 3973.7, *College Awareness Experiences for High School Students*, dated September 30, 2019.
- REF-5670.4, *Online Programs for Secondary Schools*, dated September 6, 2019.
- REF-5982.2, *Algebra 1 Waiver Procedures for Students with Disabilities*, dated August 21, 2017.
- REF-6056.6, *Issuance of Diplomas of Certificates of Completion for All Eligible Students with Disabilities*, dated May 2, 2019.
- REF-6082.0, *Student Physical Education Exemption Letter*, dated June 21, 2013.
NCAA: <http://www.ncaapublications.com/productdownloads/CBSA16.pdf>



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ASSISTANCE: For assistance or further information, contact your Local District Counseling Coordinator or Academic and Counseling Services.

Local District/Office	Contact	Phone	E-mail
LD Central	Carmela Bravo, Counseling Coordinator	(213) 241-0126	cbravo@lausd.net
LD East	Eiman Hernandez, Counseling Coordinator Julio Hernandez, Counseling Coordinator	(323) 224-3100	exh6016@lausd.net julio.hernandez@lausd.net
LD Northeast	Janet Lord, Counseling Coordinator	(818) 252-5400	jlord@lausd.net
LD Northwest	Angelica Streif, Counseling Coordinator	(818) 654-3600	axs03761@lausd.net
LD South	Barbara Politz, Counseling Coordinator	(310) 354-3400	blp2505@lausd.net
LD West	Gina Kim, Counseling Coordinator	(310) 914-2100	gxk1383@lausd.net
Division of Instruction Secondary Instruction	Brenda Pensamiento, Secondary Administrator	(213) 241-7510	bpensami@lausd.net
Division of Instruction Academic & Counseling Services	Shelly Alavez, Counseling Coordinator	(213) 241-7510	sxa3900@lausd.net
Division of Instruction Academic & Counseling Services	Nancy Chavez, Counseling Coordinator for Options Schools	(213) 241-7510	nchave2@lausd.net



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- ATTACHMENTS:**
- Attachment A: Comparison Chart of L.A. Unified High School Graduation Requirements and CSU, UC, Private, and Community Colleges
 - Attachment B: Demonstrating Language Proficiency in A Language Other Than English (LOTE) Through Examination
 - Attachment C: Permission for Early Dismissal
Permiso para Salir Temprano (Spanish)
 - Attachment D: Permission to Enroll in Service Class or Other Similar Class
Permiso para Inscribirse en una Clase de Servicio o Similar (Spanish)
 - Attachment E: Permission to Enroll in a Repeated Class
Permiso para Volver a Tomar una Clase (Spanish)
 - Attachment F: Model of High School Schedule to Meet Graduation Requirements for the Graduating Classes of 2020 – 2025
 - Attachment G: Scheduling CIF-sanctioned athletics courses
 - Attachment H: CSU Minimum Exam Score Index Minimum Exam Scores that can Fulfill the “a-g” Component of the L.A. UNIFIED Graduation Requirements
 - Attachment I: Local Graduation Requirements Exemption
 - Attachment J: Request to Waive Third Year of College- Preparatory Mathematics for Students with Disabilities with an IEP
 - Attachment K: Request to Waive Second Year of Languages Other Than English (LOTE) Requirement for Students with Disabilities with an IEP



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ATTACHMENT A

Comparison Chart of L.A. Unified High School Graduation Requirements and CSU, UC, Private, and Community Colleges

Comparison Chart of L.A. Unified High School Graduation Requirements and CSU, UC, Private, and Community Colleges						
Subject * Required	L.A. Unified High School Graduation (*Grade of "D" or better) 210 Credits	California State University (CSU) (*Grade of "C" or better) "A-G"	University of California (UC) (*Grade of "C" or better) "A-G"	Private Colleges (*Grade of "C" or better)	Community Colleges	
Subject Requirements and Non-Course Requirements	(A) Social Sciences	3 Years World History AB U.S. History AB Principles Am Democracy Economics	2 Years 1 year – World Hist., Geog. Culture from "A" or "G" 1 year – U.S. Hist. or ½ Prin. Am Dem	2 Years 1 year – World History, Geog. Culture from "A" 1 year – U.S. Hist. or ½ U.S. Hist. and ½ Prin. Am Dem	2-3 Years World History U.S. History Prin. Am Dem	No Subject Requirements Must be 18 years of age, a high school graduate OR possess a high school proficiency test certificate Students are most successful when they continue to take college preparatory courses. Students are also encouraged to enroll in honors, Advanced Placement and other rigorous courses
	(B) English	4 Years English 9AB English 10AB Am Lit/Cont. Comp ERWC AB or Expo Comp/ ELA Literature Elective	4 Years	4 Years	4 Years	
	(C) Mathematics	3 Years Algebra 1/Financial Algebra 1AB Geometry AB Algebra 2AB/Financial Algebra 2AB (In addition to middle school math, students must enroll in math in Grades 9-11)	3 Years Algebra 1/Financial Algebra 1AB Geometry AB Algebra 2AB/Financial Algebra 2AB <i>Validation rules apply*</i>	3 Years Algebra 1/Financial Algebra 1AB Geometry AB Algebra 2AB/Financial Algebra 2AB <i>Validation rules apply*</i> <i>Geometry AB must be attempted to use an ADV Level math course to validate the entire math requirement.</i>	3-4 Years College Preparatory mathematics each school year	
	(D) Science	2 Years 1 year -Biological 1 year – Physical	2 Years 1 year – Biological ("D" or "G") 1 year – Physical ("D" or "G")	2 Years 2 out of the 3 categories: Biology Chemistry Physics	3-4 Years Lab Sciences	
	(E) Language other than English (LOTE)	2 Years Same language <i>Validation rules apply*</i>	2 Years Same language <i>Validation rules apply*</i>	2 Years Same language <i>Validation rules apply*</i>	3-4 Years Same language	
	(F) Visual & Performing Arts (VPA)	1 Year Same discipline	1 Year Same discipline	1 Year Same discipline and in sequence	VPA courses may count as electives	
	(G) College Prep Elective/ Additional Requirements	1 year No introductory courses	1 Year No introductory courses	1 Year No introductory courses	College preparatory courses in area of interest	
	Physical Education	2 years				
	Health	1 semester				
	Service-Learning Project	Verified and recorded in MiSiS				
Career Pathway Selection	Verified and recorded in MiSiS					
Total Credits	210					
Additional requirements		Min GPA: 2.5** SAT or ACT***	Min GPA: 3.0 SAT or ACT*** SAT Subject Tests***	Min GPA: varies SAT or ACT*** SAT Subject Tests***		
<p>*Validation applies only with marks of "C" or better</p> <p>**CA residents and graduates of CA high schools will be eligible for admission by earning a 2.50 or greater "a-g" GPA. Any CA high school graduate or resident of CA earning a GPA between 2.00 and 2.49 may be evaluated for admission based upon supplemental factors.</p> <p>*** Check with the university for information regarding the use of the SAT/ACT in determining admission eligibility.</p>						



Demonstrating Language Proficiency In A Language Other Than English (LOTE) Through Examination

Students may demonstrate proficiency and meet the LOTE requirement through one of the following exams:

- AP exam in a language other than English passed prior to the end of Grade 12 (including middle school, if applicable), regardless of whether the student was enrolled in an AP world language course.
- IB exam in a language other than English passed prior to the end of Grade 12 (including middle school, if applicable).
- L.A. Unified Spanish Equivalency Examination. Go to <http://achieve.lausd.net//Domain/296#spn-content>.
- SAT Subject Test in a language other than English or SAT Subject Test in a language other than English with Listening passed prior to the end of Grade 12.
- School-developed examination – a student may demonstrate proficiency in a LOTE by taking an oral and written examination given by the world languages department of an L.A. Unified school that offers UC-approved "E" (LOTE) courses in the LOTE being assessed.

Note: Although students may meet the LOTE requirement per validation rules through the examination options listed above, exams do not yield L.A. Unified credit. Refer to BUL 2533.2 *Procedures for Granting Equivalency and Achievement Marks for Language other than English (LOTE) for the Graduating Classes of 2017 and Beyond*, dated October 4, 2017 for more information on meeting the LOTE requirement through examination and on how to enter passing tests scores in MiSiS.



Permission for Early Dismissal

Dear Parent/Guardian

Your child is requesting permission to leave campus early. We are legally responsible to inform you of the pending request. Only 11th and 12th grade students may request early dismissal if they meet ALL of the following:

- Fulfilled their grade level graduation requirements
In good standing
Enrolled in an approved college course or
Enrolled in a work experience education program (Student employment alone does not constitute enrollment in a work experience program) or
A student with an Individualized Education Plan (IEP), who has been granted approval by their counselor or IEP team to participate in courses or programs at an Adult Education Site or L.A. Unified Career/Transition Center or to participate in an L.A. Unified approved work experience program or transition related program, may attend high school for a minimum of 180 minutes per day.

If your child attends an off-site class with your approval, he/she must meet the following requirements:

- Obtain counselor's approval and signature prior to enrollment; otherwise, credit may not be granted.
Forward verification of enrollment within ten (10) school days to their counselor
Forward transcript of final grade(s) to their counselor upon completion of the class

All students must:

- Obtain parent's approval/signature
Show appropriate validation of early leave (e.g., sticker affixed to the back of the student's photo ID) upon request by any school or law enforcement official.

Return completed form and a copy of your student schedule with photo ID in person to [principal or designee] in the [office name] Office

.....Cut Along Dotted Line; Return Bottom Half ID#

I authorize [name of school] to release my son/daughter early from the school site and assign him/her to a "Work Experience or College" period in order to attend a college course or work experience program. I understand that I am taking full responsibility for him/her upon leaving the school campus and absolve the school of any responsibility.

Student (Print name): _____ Grade: _____ Semester/Quarter: _____
For (Circle Reason): Work Experience Course _____ College Class _____
Period(s) Released: _____
Telephone No.: _____ Emergency Phone No.: _____
Parent Name (Print): _____ Parent Signature: _____

For Office Use:

It has been determined and agreed by the school staff signatures below that the student above will benefit from the class assignment of "Home" in order to attend a college course or work experience program. This will also be documented in the Counseling Communication field in MiSiS.

Counselor Name: _____ Counselor Signature: _____ Date: _____
Administrator Name: _____ Administrator Signature: _____ Date: _____
Home room/ advisory room: _____
Sticker # (if applicable): _____ Date: _____



Permiso para Salir Temprano

Estimado padre, madre o tutor:

Su hijo(a) pide **permiso para salir del plantel en un horario más temprano**. Tenemos la responsabilidad legal de informarle de esta solicitud pendiente. **Sólo los estudiantes de los grados 11 y 12 pueden pedir salir en un horario temprano si cumplen con TODOS los siguientes requisitos:**

- Cumplir con sus requisitos de graduación para su nivel de grado.
- Haber cumplido con todos los requisitos correspondientes.
- Estar inscrito en un curso universitario aprobado o en un programa de educación laboral profesional ó
- *(el hecho de que el estudiante trabaje no significa que esté inscrito en un programa como el mencionado con anterioridad) ó*
- Un estudiante con un Programa de Educación Individualizado (IEP) al que su consejero o comité del IEP le ha otorgado permiso para participar en cursos o programas en un Centro de Educación para Adultos o Centro de Transición o Laboral del LAUSD o participar en un programa aprobado de práctica laboral o de transición del LAUSD puede asistir a la preparatoria por un mínimo de 180 minutos diarios. La educación para adultos incluyendo cursos que se tomen en centros ocupacionales y vocacionales se pueden contar como periodo de enseñanza para los educandos con un IEP. Los minutos de enseñanza se pueden combinar entre distintos centros e incluyen el periodo de transporte entre los centros aprobados del distrito.

Si su hijo toma una clase fuera de la escuela **con su** aprobación, él o ella debe cumplir con los siguientes requisitos:

- Obtener la aprobación y firma del consejero antes de inscribirse, de lo contrario no obtendría ningún crédito académico.
- Enviar a su consejero la verificación de inscripción dentro de un periodo de diez (10) días escolares.
- Enviar a su consejero la constancia de calificaciones finales una vez terminada la clase.

Todos los estudiantes deben:

- Obtener la aprobación y firma del padre o madre.
- Mostrar la validación adecuada que les permite salir más temprano (v.g. el sello pegado al reverso de la identificación con foto del estudiante) si la pide personal escolar o de policía.

Entregue en persona el formulario completo y una copia del horario del estudiante **con** identificación con foto a [director o persona designada por el director] en la oficina de [office name]

..... Corte a lo largo de la línea punteada y entregue la parte posterior de la hoja.

ID#

Autorizo al personal de [nombre de la escuela] para que permita salir más temprano a mi hijo(a) del plantel escolar y asignarle un periodo de “Curso de Práctica Laboral o Clase Universitaria” para que pueda asistir a un curso universitario o programa de práctica laboral. Entiendo que asumo la responsabilidad total de mi hijo(a) una vez que salga de la escuela y absuelvo de toda responsabilidad al personal escolar.

Nombre del estudiante (letra de molde): _____ Grado: _____ Semestre/Trimestre: _____

Para (encierre en un círculo la razón): Curso de Práctica Laboral Exento Clase Universitaria
de Periodo(s): _____

Núm. de teléfono: _____ Núm. de teléfono para emergencias: _____

Nombre del padre o madre (letra de molde): _____ Firma del padre o madre: _____

Para uso oficial:

El personal escolar ha decidido y acordado como lo demuestran las firmas posteriores que el estudiante cuyo nombre aparece con anterioridad se beneficiará de la asignación de una clase “home” para que pueda asistir a un curso universitario o programa de práctica laboral. Esto también se documentará en el espacio de *Counseling Communication* en MiSiS.

Nombre del consejero: _____ Firma del consejero: _____ Fecha: _____

Nombre del administrador: _____ Firma del administrador: _____ Fecha: _____

Aula sede o de advisory: _____

Núm. de sello (si procede): _____ Fecha: _____



Permission to Enroll in Service Class or Other Similar Class

Dear Parent/Guardian,

Your child is requesting **permission to enroll in a Service/Service-type class**. We are legally responsible to inform you of the pending request. **Only 8th and 12th grade students may enroll in Service classes as outlined in Reference Guide 5886.1, Student Enrollment in Service Courses, dated August 17, 2017, if they meet ALL of the following:**

- On track to fulfill their culmination/graduation requirements
- In good standing in citizenship and work habits

All students must:

- Obtain parent’s or guardian’s approval/signature
- Obtain counselor and administrator approval/signature

Return completed form and a copy of the student’s schedule **with** photo ID in person to [*principal or designee*] in the [*office name*] Office

.....**Cut Along Dotted Line; Return Bottom Half**.....

ID#

I authorize [name of school] to enroll my son/daughter in a Service class (or other similar class with no curricular assignments).

Student Name (Print): _____ Grade: _____ Semester/Quarter: _____

Student Signature: _____

Service Class Title: _____ Room/Period/Teacher: _____

Parent Name (Print): _____ Signature: _____ Date: _____

For Office Use:

It has been determined and agreed by the school staff signatures below that the student above will benefit from this type of class assignment. This will also be documented in the Counseling Communication field in MiSiS.

Counselor Name (Print): _____ Counselor Signature: _____ Date: _____

Administrator Name (Print): _____ Administrator Signature: _____ Date: _____



Permiso para Inscribirse en Una Clase de Servicio o Similar

Estimado padre, madre o tutor:

Su hijo(a) pide **permiso para inscribirse en una Clase de Servicio**. Tenemos la responsabilidad legal de informarle de esta solicitud pendiente. **Sólo los estudiantes de los grados 8 y 12 pueden inscribirse en una Clase de Servicio como se estipula en la Guía de Referencia 5886.1, *Student Enrollment in Service Courses*, de fecha 17 de agosto de 2017 si cumplen con TODOS los siguientes requisitos:**

- Cumplir con sus requisitos de culminación/graduación.
- Tener buen comportamiento y hábitos de trabajo

Todos los estudiantes deben:

- Obtener la aprobación y firma del padre o madre o tutor.
- Obtener la aprobación y firma del consejero y administrador.

Entregue en persona el formulario completo y una copia del horario del estudiante **con** identificación con foto a [director o persona designada por el director] en la oficina de [office name]

..... **Corte a lo largo de la línea punteada y entregue la parte posterior de la hoja.**

ID#

_____ Autorizo al personal de [nombre de la escuela] para que inscriba a mi hijo(a) en una Clase de Servicio (u otra clase similar que no requiera de asignaciones curriculares).

Nombre de estudiante: _____ Grado: _____ Semester/Trimestre: _____
(Letra de molde)

Firma de estudiante: _____

Título de la Clase de Servicio : _____ Aula/Periudo/Maestro: _____

Nombre de padre/madre/tutor: _____ Firma: _____ Fecha: _____
(Letra de molde)

Para uso oficial:

El personal escolar ha decidido y acordado como lo demuestran las firmas posteriores que el estudiante cuyo nombre aparece con anterioridad se beneficiará de este tipo de clase. Esto también se documentará en el espacio de *Counseling Communication* en MiSiS.

Nombre del consejero: _____ Firma del consejero: _____ Fecha: _____
(letra de molde)

Nombre del administrador: _____ Firma del administrador: _____ Fecha: _____
(letra de molde)



Permission to Enroll in a Repeated Class

Dear Parent/ Guardian,

Your child is requesting **permission to enroll in a class that has been previously passed with a grade of “C” or better.** We are legally responsible to inform you of the pending request. **Students may enroll in repeated classes if they meet ALL of the following:**

- On track to fulfill their grade level graduation requirements
- In good standing in citizenship and work habits

All students must:

- Obtain parent’s approval/signature
- Obtain counselor and administrator approval/signature

Student will not be granted credit for the repeated class.

Return completed form and a copy of student’s schedule **with** photo ID in person to [*principal or designee*] in the [*office name*] Office

.....**Cut Along Dotted Line; Return Bottom Half**

ID#

_____ I authorize [name of school] to enroll my son/daughter in a class that has been passed with a grade of “C” or better and _____ will be repeated for the purpose of improving a lower grade. I acknowledge that this repeated class will not grant any credit to the student’s total credits.

Student Name (Print): _____ Grade: _____ Semester/Quarter: _____

Student Signature: _____

Repeating class: _____ Room/Period/Teacher: _____

Parent Name (Print): _____ Signature: _____ Date: _____

For Office Use:

It has been determined and agreed by the school staff signatures below that the student above will benefit from the repeated class assignment. This will also be documented in the Counseling Communication field in MiSiS.

Counselor Name (Print): _____ Counselor Signature: _____ Date: _____

Administrator Name (Print): _____ Administrator Signature: _____ Date: _____



Permiso para Volver a Tomar una Clase

Estimado padre, madre o tutor:

Su hijo(a) pide **permiso para inscribirse en una clase que previamente pasó con una calificación de “C” o superior**. Tenemos la responsabilidad legal de informarle de esta solicitud pendiente. **Los estudiantes pueden inscribirse en una clase que tomaron con anterioridad si cumplen con TODOS los siguientes requisitos:**

- Cumplir con sus requisitos de graduación para su nivel de grado.
- Tener buen comportamiento y hábitos de trabajo

Todos los estudiantes deben:

- Obtener la aprobación y firma del padre o madre o tutor.
- Obtener la aprobación y firma del consejero y

administrador. El estudiante no obtendrá crédito académico por

volver a tomar la clase.

Entregue en persona el formulario completo y una copia del horario del estudiante **con** identificación con foto a [director o persona designada por el director] en la oficina de [office name]

..... Corte a lo largo de la línea punteada y entregue la parte posterior de la hoja.

ID#

___ Autorizo al personal de [nombre de la escuela] para que inscriba a mi hijo(a) en una clase que se pasó con una calificación de C” o superior y que se vuelva a tomar con el fin de mejorar la calificación. Me doy por enterado de que dicha clase no le otorgará a mi hijo(a) crédito académico adicional a su total de créditos.

Nombre de estudiante: _____ Grado: _____ Semester/Trimestre: _____

(Letra de molde)

Firma de estudiante: _____

Clase que se volverá a tomar : _____ Aula/Periodo/Maestro: _____

Nombre de padre/madre/tutor: _____ Firma: _____ Fecha: _____

(Letra de molde)

Para uso oficial:

El personal escolar ha decidido y acordado como lo demuestran las firmas posteriores que el estudiante cuyo nombre aparece con anterioridad se beneficiará si vuelve a tomar la clase. Esto también se documentará en el espacio de *Counseling Communication* en MiSiS.

Nombre del consejero: _____ Firma del consejero: _____ Fecha: _____

(letra de molde)

Nombre del administrador: _____ Firma del administrador: _____ Fecha: _____

(letra de molde)



**LOS ANGELES UNIFIED SCHOOL DISTRICT
POLICY BULLETIN**

ATTACHMENT F

Model of High School Schedule to Meet Graduation Requirements for the Graduating Classes of 2020 - 2025				
SUBJECT	GRADE9	GRADE10	GRADE11	GRADE12
History/Social Science		World History and Geography: Modern World AB or AP World History AB <i>("A" Requirement)</i>	U.S. History AB or AP US History AB <i>("A" Requirement)</i>	Principles of American Democracy or AP Government & Politics <i>("A" Requirement)</i> Economics or AP Economics <i>("G" Requirement)</i>
English	English 9 AB <i>("B" Requirement)</i>	English 10 AB <i>("B" Requirement)</i>	American Literature & Contemporary Composition or AP English Language & Composition AB <i>("B" Requirement)</i>	One semester Expository Composition or Advanced Composition and one semester approved literature course or Expository Reading & Writing AB or AP English Literature & Composition AB or AP English Language & Composition AB <i>("B" Requirement)</i>
Mathematics	CC Algebra 1 AB or CC Geometry AB or CC Algebra 2 AB <i>("C" Requirement)</i>	CC Geometry AB or CC Algebra 2 AB or PreCalculus <i>("C" Requirement)</i>	CC Algebra 2 AB or Pre-Calculus or Statistics AB or Transition to College Math and Statistics (TCMS) (If CC Geometry and CC Algebra 2 have been taken and passed) AP Calculus AB or BC AP Statistics AB <i>("C" Requirement)</i>	PreCalculus AB or Transition to College Math and Statistics (TCMS) or AP Calculus AB or BC or AP Statistics AB <i>("C" Requirement)</i>
Science	Integrated/Coordinated Science 1AB <i>("G" Requirement)</i> or Interactions (physical science) AB <i>("G" Requirement)</i> or Biology AB <i>("D" Requirement)</i> or Biology: Living Earth AB <i>("D" Requirement)</i>	Biology AB or Biology: Living Earth AB or AP Biology AB or Chemistry AB or Chemistry in the Earth System AB or AP Chemistry AB or Integrated/Coordinated Science 2AB <i>("D" Requirement)</i>	Chemistry AB Chemistry in the Earth System AB or AP Chemistry AB or Physics AB or Physics in the Universe AB or AP Physics AB or AP Physics 1, 2, or Physics C <i>("D" Requirement)</i> or Integrated/Coordinated Science 3AB <i>("D" Requirement)</i>	AP Biology AB or Chemistry in the Earth System AB or Chemistry AB or AP Chemistry AB or Physics AB or Physics in the Universe AB or AP Physics AB or AP Physics BC or Physics 1, 2, or C or Integrated/Coordinated Science 3AB <i>("D" Requirement)</i>
Language other than English	World Language courses (minimum 2 years, level 1 - AP) <i>("E" Requirement)</i>			
Visual and Performing Arts	Visual and Performing Arts courses (minimum 1 year, AP available) <i>("F" Requirement)</i>			
Physical Education	Advanced Physical Education 1AB (L.A. Unified Requirement)	Advanced Physical Education 2AB (L.A. Unified Requirement)	If <i>Fitnessgram</i> is not passed, student must enroll in a Physical Education course (L.A. Unified Requirement)	
		If <i>Fitnessgram</i> is passed, Advanced Physical Education 2AB can be taken in Grades 10, 11 or 12		
Health	<i>(L.A. Unified Requirement)</i> Requirement may be met using one of the approved options.			
Service Learning	<i>(L.A. Unified Requirement)</i>			
Career Pathway	<i>(L.A. Unified Requirement)</i>			



**LOS ANGELES UNIFIED SCHOOL DISTRICT
POLICY BULLETIN**

ATTACHMENT G

Scheduling CIF-Sanctioned Athletics Courses

Season	Sport	Fall Semester Course		Spring Semester Course	
		Course #	Course Title	Course #	Course Title
Fall	Cross Country	330911	CROSS C, FR/SO	330205	ADV COND
Fall	Cross Country	330910	CROSS C, JV	330205	ADV COND
Fall	Cross Country	330909	CROSS C, VAR	330205	ADV COND
Fall	Football	330914	FOOTBALL FR/SO	330205	ADV COND
Fall	Football	330913	FOOTBALL, VAR	330205	ADV COND
Fall	Golf	330917	GOLF, VAR GIRL	330205	ADV COND
Fall	Tennis	330933	TENNIS, V GIRL	330205	ADV COND
Fall	Volleyball	330945	VLLYBL FR/SO G	330205	ADV COND
Fall	Volleyball	330944	VLLYBL JV GIRL	330205	ADV COND
Fall	Volleyball	330943	VLLYBL, V GIRL	330205	ADV COND
Fall	Waterpolo	331007	WATERPOLO V BO	330205	ADV COND
Winter	Basketball	331001	BSKTBL F/S BYS	331001	BSKTBL F/S BYS
Winter	Basketball	331003	BSKTBL F/S GRL	331003	BSKTBL F/S GRL
Winter	Basketball	330906	BSKTBL, JV BOY	330906	BSKTBL, JV BOY
Winter	Basketball	330908	BSKTBL, JV GRL	330908	BSKTBL, JV GRL
Winter	Basketball	330905	BSKTBL, V, BOY	330905	BSKTBL, V, BOY
Winter	Basketball	330907	BSKTBL, V, GRL	330907	BSKTBL, V, GRL
Winter	Soccer	330924	SOCCER, JV BOY	330924	SOCCER, JV BOY
Winter	Soccer	330926	SOCCER, JV GRL	330926	SOCCER, JV GRL
Winter	Soccer	330923	SOCCER, V BOYS	330923	SOCCER, V BOYS
Winter	Soccer	330925	SOCCER, V GIRL	330925	SOCCER, V GIRL
Winter	Waterpolo	331009	WATERPOLO V GI	331009	WATERPOLO V GI
Winter	Wrestling	330949	WRESTLING V GI	330949	WRESTLING V GI
Winter	Wrestling	330948	WRESTLING, JV	330948	WRESTLING, JV
Winter	Wrestling	330947	WRESTLING, VAR	330947	WRESTLING, VAR
Spring	Baseball	330205	ADV COND	330904	BASEBALL, JV
Spring	Baseball	330205	ADV COND	330903	BASEBALL, VAR
Spring	Competitive Cheer, VAR	330205	ADV COND	331019	COMPETITIVE CHEER, VAR
Spring	Competitive Cheer, JV	330205	ADV COND	331021	COMPETITIVE CHEER, JV
Spring	Golf	330205	ADV COND	330915	GOLF, VAR BOYS
Spring	Gymnastics	330205	ADV COND	330919	GYMNSTCS, BOYS
Spring	Gymnastics	330205	ADV COND	330921	GYMNSTCS, GIRL
Spring	Lacrosse	330205	ADV COND	331013	LACROSS V BOYS
Spring	Lacrosse	330205	ADV COND	331015	LACROSS V GIRL
Spring	Softball	330205	ADV COND	330928	SOFTBALL, JV
Spring	Softball	330205	ADV COND	330927	SOFTBALL, VAR
Spring	Swimming	330205	ADV COND	330930	SWIMMING FR/SO
Spring	Swimming	330205	ADV COND	330929	SWIMMING, VAR
Spring	Tennis	330205	ADV COND	330931	TENNIS, V BOYS
Spring	Track and Field	330205	ADV COND	330935	TRK & FLD, VAR
Spring	Track and Field	330205	ADV COND	330937	TRK/FLD, FR/SO
Spring	Volleyball	330205	ADV COND	330940	VLLYBL JV BOYS
Spring	Volleyball	330205	ADV COND	330939	VLLYBL, V BOYS



CSU Minimum Exam Score Index

**Minimum Exam Scores That Can Fulfill the “a-g” Component of the
L.A. UNIFIED Graduation Requirements**

Examination	Subject Area	Minimum Score	Years Satisfied
AP American History	History/Social Science	3	1
SAT American History	History/Social Science	520	1
AP US Government & Politics	History/Social Science	3	½
AP Government & Politics Comparative	College Prep Elective	3	½
AP European History	History/Social Science	3	1
AP Human Geography	History/Social Science	3	1
AP World History	History/Social Science	3	1
SAT World History	History/Social Science	470	1
AP English Language	English	3	4
AP English Literature	English	3	4
SAT Writing Subject Test	English	680	4
SAT Writing Portion	English	680	4
AP Calculus AB	Mathematics	3	3
AP Calculus BC	Mathematics	3	3
AP Statistics	Mathematics	3	3
SAT Mathematics Subject Test, Level I	Mathematics	540	3
SAT Mathematics Subject Test, Level II	Mathematics	510	3
AP Biology	Science	3	2
AP Chemistry	Science	3	2
AP Physics (any)	Science	3	2
SAT Subject Test in Biology	Science	540	2
SAT Subject Test in Chemistry	Science	530	2
SAT Subject Test in Physics	Science	530	2
AP Chinese Language	LOTE	3	2
AP French Language	LOTE	3	2
AP German Language	LOTE	3	2
AP Italian Language	LOTE	3	2
AP Japanese Language	LOTE	3	2
AP Latin	LOTE	3	2
AP Spanish Language	LOTE	3	2
AP Spanish Literature	LOTE	3	2
AP Studio Art 2-D Design	Visual and Performing Arts	3	1
AP Studio Art 3-D Design	Visual and Performing Arts	3	1
AP Studio Art Drawing	Visual and Performing Arts	3	1
AP Art History	Visual and Performing Arts	3	1
AP Music	Visual and Performing Arts	3	1
AP Microeconomics	College Prep Elective	3	½
AP Macroeconomics	College Prep Elective	3	½
AP Psychology	College Prep Elective	3	1
AP Computer Science	College Prep Elective	3	1
AP Computer Science Principles	College Prep Elective	3	1



LOS ANGELES UNIFIED SCHOOL DISTRICT POLICY BULLETIN

ATTACHMENT I

Local Graduation Requirements Exemption **(EDUCATION CODE SECTIONS 51225.1 & 51225.2)**

Student	Definition
Foster	“Pupil in foster care” means a child who has been removed from his or her home pursuant to Section 309 of the Welfare and Institutions Code, is the subject of a petition filed under Section 300 or 602 of the Welfare and Institutions Code or has been removed from his or her home and is the subject of a petition filed under Section 300 or 602 of the Welfare and Institutions Code.
Homeless	A pupil who meets the definition of “homeless child or youth” in Section 11434a (2) of Title 42 of the United States Code.
Former Juvenile Court School Pupil	“Former juvenile court school pupil” means a pupil who, upon completion of the pupil’s second year of high school, transfers to a school district or charter school, excluding a school district operated by the Division of Juvenile Justice of the Department of Corrections and Rehabilitation, from a juvenile court school.
Child of A Military Family	Students who qualify for AB 365 are children of military families who meet the definition of “children of military families” under Section 49701. The definition is: a school-aged child or children, enrolled in Kindergarten through Twelfth (12th) grade, in the household of an active-duty member.
Migratory Child	A “pupil who is a migratory child” means a pupil who meets the definition of “currently migratory child” under subdivision (a) of Section 5441 which reads: “currently migratory child” means a child who has moved with a parent, guardian, or other person having custody, from one school district to another, either within the State of California or from another state within the 12-month period immediately preceding his or her identification as such a child, in order that the child, a parent, guardian, or other member of his/her immediate family might secure temporary or seasonal employment in an agricultural or fishing activity, and whose parents or guardians have been informed of the child’s eligibility for migrant education services.
Newcomer	<p>A “Pupil participating in a newcomer program” means a pupil who is participating in a program designed to meet the academic and transition needs of newly arrived immigrant pupils that has as a primary objection the development of English language proficiency.</p> <p>LAUSD identifies newcomer students in MiSiS based upon the definition "Newcomers are foreign-born EL students who have been enrolled in a U.S. school for three years or less." LAUSD newcomers qualify for the AB 2121 exemption.</p>



LOS ANGELES UNIFIED SCHOOL DISTRICT POLICY BULLETIN

ATTACHMENT J

Request to Waive Third Year of College-Preparatory Mathematics for Students with Disabilities with an IEP

(WAIVER OF COMPLETING THE "C" SUBJECT REQUIREMENT FOR GRADUATION)

Student Name: _____ Date of Birth: _____ Grade: _____

School: _____ Date of IEP Team Meeting: _____

Students with disabilities are expected to complete all graduation requirements. All students must have made every attempt to complete all graduation requirements including taking a full class schedule each semester and taking advantage of summer and/or intersession opportunities. Students who receive a mark of "fail" in a course required for graduation must repeat that course. Students with disabilities with an Individualized Education Program (IEP) may request a waiver of enrollment for the third year of College-Preparatory Mathematics (Common Core Algebra 2 or its advanced math equivalent) by using this form when it is completed during an IEP team meeting.

By completing this form, the parent/guardian and student acknowledge that the student may not be eligible to apply to CSU/UC campuses and/or many other four-year institutions without completion of the "c" subject area requirement.

Directions: To fulfill the requirement that students enroll in math courses in grades 9, 10, and 11, CC Algebra 2 (or its equivalent) must be substituted by other mathematics courses. Replacement courses should provide supplemental or intervention math instruction (non-"a-g" math courses). The substitution math course(s) must earn at least a total of ten (10) credits and may not have been taken prior to receiving this waiver.

Required Math Course Title: _____ **CC Algebra 2AB** _____ Credits: **10**

Math course(s) to be substituted: (Fall) _____ Credits: _____ A-G? yes no
(Spring) _____ Credits: _____ A-G? yes no

Two Years/20 credits of "c"-requirement Math in high school will be fulfilled with the following courses:

Rationale for why the student should not enroll in 3rd year of college-preparatory math (include data from previous math courses and the student's IEP):

Signatures to be obtained during IEP meeting:

Student Signature		Student Name (printed)		Date	
Parent Signature		Parent Name (printed)		Date	
Counselor Signature		Counselor Name (printed)		Date	
IEP Administrator/ Designee Signature		IEP Administrator/ Designee Name (printed)		Date	

Final Signature:

Principal Signature		Principal Name (printed)		Date	
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Return to the Counselor for appropriate recording. Scan and upload form to Welligent.

Place original with signatures in the student's cumulative record.

Provide a copy to the student, parent/guardian, and the student's counselor.

___ Credit Clerk - Original in cum record ___ Student copy ___ Parent/Guardian copy ___ Counselor copy

___ Scan & upload to Welligent on (date) ___/___/___ by (name) _____.

___ Appropriate documentation entered into student's MiSiS electronic record on (date) ___/___/___
by (name) _____.



Request to Waive Second Year of Languages Other Than English (LOTE) Requirement for Students with Disabilities with an IEP

(WAIVER OF COMPLETING YEAR 2 OF THE "E" LOTE SUBJECT REQUIREMENT FOR GRADUATION)

Student Name: _____ Date of Birth: _____ Grade: _____
School: _____ Date of IEP Team Meeting: _____

Students with disabilities are expected to complete all graduation requirements. All students must have made every attempt to complete all graduation requirements including taking a full class schedule each semester and taking advantage of summer and/or intersession opportunities. Students who receive a mark of "fail" in a course required for graduation must repeat that course. Students with disabilities with an Individualized Education Program (IEP) may request a waiver of enrollment for Year 2 of the Languages Other Than English (LOTE) graduation requirement by using this form when it is completed during an IEP team meeting. By completing this form, parents/guardians and students acknowledge that the student may not be eligible to apply to CSU/UC campuses and/or many other four-year institutions without completion of the "e" subject area requirement. Parent/guardian also understands that Year 1 of the LOTE requirement cannot be waived.

Directions: The student should select a course to substitute for Year 2 of LOTE from those that support the student's chosen career pathway and/or IEP goals (particularly in literacy). The substitute courses can either be those that earn "a-g" credit or those offered as supplemental or intervention instruction (non-"a-g" courses). Career and Technical Education (CTE) courses may be used to substitute for Year 2 of LOTE. The substitution course(s) must earn at least ten (10) credits.

Semester 1 of LOTE Year 1 Course Title: _____ **1A** Passed? ___yes___no___ IP Credits Earned: _____
Semester 2 of LOTE Year 1 Course Title: _____ **1B** Passed? ___yes___no___ IP Credits Earned: _____

Required Year 2 LOTE Course Title: _____ **2AB** _____ Credits: **10**
Course(s) to be substituted: (Fall) _____ Credits: _____ A-G? ___yes___no___
(Spring) _____ Credits: _____ A-G? ___yes___no___

Rationale for why the student should not enroll in Year 2 of LOTE (include data from previous LOTE courses):

Signatures to be obtained during IEP meeting:

Student Signature		Student Name (printed)		Date	
Parent Signature		Parent Name (printed)		Date	
Counselor Signature		Counselor Name (printed)		Date	
IEP Administrator/ Designee Signature		IEP Administrator/ Designee Name (printed)		Date	

Final Signature:

Principal Signature		Principal Name (printed)		Date	
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Return to the Counselor for appropriate recording. Scan and upload form to Welligent. Place original with signatures in the student's cumulative record. Provide a copy to the student, parent/guardian, and the student's counselor.

___ Credit Clerk - Original in cum record ___ Student copy ___ Parent/Guardian copy ___ Counselor copy
___ Scan & upload to Welligent on (date) ___/___/___ by (name) _____.
___ Appropriate documentation entered into student's MiSiS electronic record on (date) ___/___/___
by (name) _____.