

LOS ANGELES UNIFIED SCHOOL DISTRICT  
Accounting and Disbursements Division

BUL-5895.1  
February 10, 2016

ATTACHMENT B

SAMPLE ACKNOWLEDGEMENT OF DONATION

DATE

Donor Information

On behalf of the Los Angeles Unified School District, (name of school/office) accepts with gratitude your donation of

(specify amount of cash, or description of equipment, materials, or services donated)

for use at our school.

We wish to express our appreciation for your interest in our educational program.

For your records, the Los Angeles Unified School District's federal tax identification number is 95-6001908. As a duly constituted political subdivision of the State of California it is considered a charitable organization for purposes related to donations.

Sincerely,

(Administrator)