

Sample of an Index Card – Front Side

_____ Middle/High School
Microfilm # (District ID): _____

Student Name: _____

Birth date: _____ SSID#: _____

Entered Date: _____ From: _____

Date Records Requested: _____

Left Date: _____ Left To: _____

Date Records Sent: _____ Sent To: _____

2nd E Date: _____ 2nd From: _____

2nd L Date: _____ 2nd Left To: _____

3rd E Date: _____ 3rd From: _____

3rd L Date: _____ 3rd Left To: _____

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This training content is intended to be used as part of an instructor-led course and may lack context or be misconstrued if considered separately.



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